



Licensing Committee Agenda Supplement

Date: Tuesday 16 April 2024

Time: 6.30 pm

Venue: The Paralympic Room, Buckinghamshire Council, Gatehouse Road,
Aylesbury HP19 8FF

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Due to a clerical error this appendix has been updated and this will be included in the Committee papers in June with the minutes for the Committee to note.

For further information please contact: Elly Cook democracy@buckinghamshire.gov.uk
01895 837319

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Hackney carriage and private hire licence fees

(Chargeable from 22nd April 2024 – subject to approval)

Driver licence fees – hackney carriage, private hire and dual

Driver licences are usually granted for 3 years but may be granted for a shorter duration in certain circumstances.

Following the Enhanced DBS check Applicants are required to sign up to the DBS updater service and pay the DBS directly for this service. Applicants are required to pay suppliers directly for required tests and documents including cabology, enhanced Disclosure and Barring Service (DBS) check, knowledge tests, safeguarding and disability training, English language tests and medicals.

- New private hire driver licence - £368.00
- New hackney carriage driver licence - £368.00
- New dual private hire/hackney carriage driver licence - £368.00
- Renewal driver licence (all types) - £368.00
- Extension of licence (visa) - £80.00
- Replacement identity badge - £33.00
- Replacement paperwork - £18.00
- Variation of licence – fee dependant on variation type, relevant individual item fees shown within variation form

Vehicle licence fees – private hire

Vehicle licences only run for 1 year and the vehicle must pass a mechanical inspection before the licence is issued. Applicants are required to pay suppliers directly for required tests including vehicle inspections.

- New private hire vehicle licence - £286.00
- Renewal private hire vehicle licence - £249.00
- Vehicle transfer (from one owner to another owner) - £100.00
- Insurance vehicle/change of vehicle - £80.00
- Replacement plate, (holder, bracket, secure fixings) - £43.00 *

- Replacement door stickers - £22.00 *
- Replacement internal licence - £19.00*
- Replacement paperwork - £22.00
- Variation of licence – fee dependant on variation type, relevant individual item fees shown within variation form

* Individual livery items can be ordered, and prices shown within ordering form

Vehicle licence fees – hackney carriage

Vehicle licences only run for 1 year and the vehicle must pass a mechanical inspection before the licence is issued. Applicants are required to pay suppliers directly for required tests including vehicle inspections

- New hackney carriage vehicle licence - £293.00
- Renewal hackney carriage vehicle licence - £253.00
- Vehicle transfer (from one owner to another owner) - £100.00
- Insurance vehicle/change of vehicle - £80.00
- Replacement plate, (holder, bracket, secure fixings) - £43.00*
- Replacement internal licence - £19.00*
- Replacement paperwork - £22.00
- Variation of licence – fee dependant on variation type, relevant individual item fees shown within variation form

* Individual livery items can be ordered, and prices shown within ordering form

Vehicle licence fees – executive

Vehicle licences only run for 1 year and the vehicle must pass a mechanical inspection before the licence is issued. Applicants are required to pay suppliers directly for required tests including vehicle inspections.

- New executive vehicle licence - £275.00
- Renewal executive vehicle licence - £237.00
- Vehicle transfer (from one owner to another owner) - £100.00
- Insurance vehicle/change of vehicle - £80.00
- Replacement internal licence - £19.00*
- Replacement paperwork - £22.00
- Variation of licence – fee dependant on variation type, relevant individual item fees shown within variation form

* Individual livery items can be ordered, and prices shown within ordering form

Operator licence fees

If you run a private hire firm, you need an operator licence. Operator licences are usually granted for 5 years. In exceptional circumstances the Council may grant a 1 year operator licence at its discretion, but this will not normally be the case.

5 year licence

- Owner operator licence (1 vehicle) - £593.00
- Operator licence (under 10 vehicles) - £1163.00
- Operator licence (under 50 vehicles) - £1928.00
- Operator licence (more than 50 vehicles) - £3031.00

1 year licence

- Owner operator licence (1 vehicle) - £474.00
- Operator licence (under 10 vehicles) - £630.00
- Operator licence (under 50 vehicles) - £709.00
- Operator licence (more than 50 vehicles) - £788.00

Operators who increase the number of vehicles during the course of a licence and exceed their existing fee bracket level will be required to pay the difference between the two fee brackets for the remainder of the existing licence period.

- Variation of licence - £114.00
- Replacement licence - £37.00
- Replacement paperwork - £22.00

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